



**STATE OF ARIZONA ACUPUNCTURE BOARD OF EXAMINERS**

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**REGULAR MEETING – April 26, 2017**

**OPEN SESSION MINUTES**

Members of the Arizona Acupuncture Board of Examiners met at 1:00 p.m. on Wednesday, April 26, 2017, at 1400 West Washington, Conference Room B-1, Phoenix, Arizona.

**Board Members Present:**

Craig Seitz, D.C., L.AC., Professional Member, Chairman  
Mario Fontes, L.AC., Professional Member, Secretary  
Mindy Hayden, L.AC., Professional Member  
Raoul T. Jacques, Consumer Member  
B. Jeffrey Jolley, D.C., Professional Member  
Jennifer Sandoval, L.AC., Professional Member  
Pauline Villa, Consumer Member

**Board Members Absent:**

Jose Montoya, L.AC., Professional Member  
Vacant, Consumer Member

**Administrative Staff:** Terese M. Brown & Pete Gonzalez, Executive Directors

**Attorney General Representative:** Frankie Shinn-Eckberg, Assistant Attorney General

1. **CALL TO ORDER.** Chairman Seitz called the meeting to order at 1:01 p.m. The following order of business was then considered:
2. **ROLL CALL**  
  
Jose Montoya, L.AC., Professional Member – Absent
3. **DECLARATION OF CONFLICTS OF INTEREST – A.R.S. §38-503 – None**
4. **REVIEW, DISCUSSION AND APPROVAL OF BOARD MEETING MINUTES**
  - a. **February 22, 2017 Board Meeting Minutes.** Board Member Jacques moved for the adoption of the February 22, 2017 regular board meeting minutes with Board

Member Sandoval providing a second. The motion was approved by the vote of: 7-0-1 (Absent).

Fontes	Hayden	Jacques	Jolley	Montoya	Sandoval	Seitz	Villa	Vote
X	X	X	X		X	X	X	Aye
								Nay
								Recused
								Abstained
				X				Absent

b. **March 16, 2017 Special Board Meeting Minutes.** Board Member Sandoval moved for the adoption of the March 16, 2017 special board meeting minutes with Board Member Villa providing a second. The motion was approved by the vote of: 5-0-3 (2 Abstained, 1 Absent).

Fontes	Hayden	Jacques	Jolley	Montoya	Sandoval	Seitz	Villa	Vote
X		X			X	X	X	Aye
								Nay
								Recused
	X		X					Abstained
				X				Absent

c. **March 16, 2017 Executive Session Minutes.** Board Member Sandoval moved for the adoption of the March 16, 2017 executive session board meeting minutes with Board Member Jacques providing a second. The motion was approved by the vote of: 5-0-3 (2 Abstained, 1 Absent).

Fontes	Hayden	Jacques	Jolley	Montoya	Sandoval	Seitz	Villa	Vote
X		X			X	X	X	Aye
								Nay
								Recused
	X		X					Abstained
				X				Absent

d. **March 22, 2017 Board Meeting Minutes.** Board Member Sandoval moved for the adoption of the March 22, 2017 regular board meeting minutes with Board Member Fontes providing a second. The motion was approved by the vote of: 7-0-1 (Absent).

Fontes	Hayden	Jacques	Jolley	Montoya	Sandoval	Seitz	Villa	Vote
X	X	X	X		X	X	X	Aye
								Nay
								Recused
								Abstained
				X				Absent

e. **March 22, 2017 First Executive Session Minutes.** Board Member Sandoval moved for the adoption of the March 22, 2017 first executive session board meeting minutes

with Board Member Jacques providing a second. The motion was approved by the vote of: 7-0-1 (Absent).

Fontes	Hayden	Jacques	Jolley	Montoya	Sandoval	Seitz	Villa	Vote
X	X	X	X		X	X	X	Aye
								Nay
								Recused
								Abstained
				X				Absent

f. **March 22, 2017 Second Executive Session Minutes.** Board Member Villa moved for the adoption of the March 22, 2017 second executive session board meeting minutes with Board Member Jacques providing a second. The motion was approved by the vote of: 7-0-1 (Absent).

Fontes	Hayden	Jacques	Jolley	Montoya	Sandoval	Seitz	Villa	Vote
X	X	X	X		X	X	X	Aye
								Nay
								Recused
				X				Abstained
								Absent

**5. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING APPLICATIONS FOR LICENSURE**

The Board reviewed the license applicant chart and Board Member Sandoval moved for the approval of the applicants for licensure listed below with Board Member Hayden providing a second. The motion was approved by a vote of: 7-0-1 (Absent).

- a. Jennifer T. Marin
- b. Yufeng Shen
- c. Brian M. Lau
- d. Susan G. Sadow

Fontes	Hayden	Jacques	Jolley	Montoya	Sandoval	Seitz	Villa	Vote
X	X	X	X		X	X	X	Aye
								Nay
								Recused
								Abstained
				X				Absent

The Board reviewed the license applicant chart, and considered oral testimony from the applicant listed below. Board Member Jacques moved for the approval of the applicant for licensure with Board Member Hayden providing a second. The motion was approved by a vote of: 7-0-1 (Absent).

- e. Thomas J. Geare

Fontes	Hayden	Jacques	Jolley	Montoya	Sandoval	Seitz	Villa	Vote
X	X	X	X		X	X	X	Aye
								Nay
								Recused
								Abstained
				X				Absent

The Board reviewed the license applicant chart, and considered oral testimony from the applicant listed below. Board Member Jolley moved for the approval of the applicant for licensure with Board Member Sandoval providing a second. The motion was approved by a vote of: 7-0-1 (Absent).

f. Glenn Earl

Fontes	Hayden	Jacques	Jolley	Montoya	Sandoval	Seitz	Villa	Vote
X	X	X	X		X	X	X	Aye
								Nay
								Recused
								Abstained
				X				Absent

**6. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING APPLICATIONS FOR AURICULAR ACUPUNCTURE CERTIFICATES**

The Board reviewed the license applicant chart and Board Member Sandoval moved for the approval of the applicant for auricular acupuncture certification listed below with Board Member Hayden providing a second. The motion was approved by a vote of: 7-0-1 (Absent).

a. Amy Andrews

Fontes	Hayden	Jacques	Jolley	Montoya	Sandoval	Seitz	Villa	Vote
X	X	X	X		X	X	X	Aye
								Nay
								Recused
								Abstained
				X				Absent

**7. CONSENT AGENDA FOR REVIEW, DISCUSSION, AND POSSIBLE ACTION BY THE BOARD ON RATIFICATION OF RENEWAL OF LICENSES/CERTIFICATES ISSUED BY THE EXECUTIVE DIRECTOR TO INDIVIDUALS WHO MET REQUIREMENTS FOR RENEWAL**

*(All items listed under the Consent Agenda are considered to be routine or have been previously reviewed by the Board or the Board's Designee and may be considered for approval as a single action, unless a Board Member or any other interested party wishes to remove an item for independent review, discussion, and possible action.)*

a. Acupuncture Licenses

Amanda Brown, L.AC.  
 Ann Rea, L.AC.  
 Zhen Liu, L.AC.  
 Charles Harn, L.AC.  
 Melissa Camacho, L.AC.  
 Anna Lunaria, L.AC.  
 Helene C. Sorkin, L.AC.  
 Melissa Andrews, L.AC.  
 Jenna Robarge, L.AC.  
 Patricia E. Banales, L.AC.  
 Sandra Ushman, L.AC.  
 Julie Predki-Weber, L.AC.  
 Kelly J. Wylie, L.AC.  
 Robin Theis, L.AC.  
 Kimberly Fatica, L.AC.  
 Sena Kimbrell, L.AC.  
 Isabella Klein, L.AC.  
 Carol Andrade, L.AC.  
 Tala Lindaro, L.AC

Catherine Travis, L.AC.  
 Erin Hill, L.AC.  
 Katherine Thompson, L.AC.  
 David Osborn, L.AC.  
 Patricia Crawford, L.AC.  
 Gregory Steerman, L.AC.  
 Stephanie Nelson, L.AC.  
 Guan Zhen Piao, L.AC.  
 Maria Mandarino, L.AC.  
 Sunggoon Kim, L.AC.  
 James Degiuli, L.AC.  
 Kimberly Kleiman, L.AC.  
 Gail Thurman, L.AC.  
 Britt Faellstroem, L.AC.  
 Kate Campos, L.AC.  
 Hannah Steerman, L.AC.  
 Robert Koagedal, L.AC.  
 April McCollough, L.AC.  
 Sherri Taylor, L.AC.

The Board reviewed the consent agenda of acupuncture license renewals and Board Member Fontes moved to ratify the list of acupuncture license renewals with Board Member Sandoval providing a second. The motion was approved by a vote of: 7-0-1 (Absent).

Fontes	Hayden	Jacques	Jolley	Montoya	Sandoval	Seitz	Villa	Vote
X	X	X	X		X	X	X	Aye
								Nay
								Recused
								Abstained
				X				Absent

**8. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING EXECUTIVE DIRECTOR REPORT**

a. **License and Certificate Status Report:**

Active Licensed Acupuncturists: 617  
 Active Certified Auricular Acupuncturists: 36

b. **Board Office Information/Activities:**

- Pursuant to Arizona Revised Statutes §32-3925 (B), license and certificate renewal notices for July 2017 licensees were prepared and sent. In addition, expired license and certificate letters for the month of April 2017 were sent.
- Working with the Arizona Department of Administration on developing a schedule for the Board to utilize regarding the hiring of the executive director.

- Provided the follow-up report to the Office of the Auditor General regarding action taken in addressing the findings and recommendations of the audit report.

**9. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE MEETING DATES**

May 24, 2017  
 June 28, 2017  
 July 26, 2017 (teleconference meeting)  
 August 23, 2017  
 September 27, 2017 (teleconference meeting)  
 October 25, 2017  
 November 15, 2017  
 December 20, 2017

**10. CALL TO THE PUBLIC** - No requests to speak were submitted.

**11. DISCUSSION OF ITEMS TO BE PLACE ON A FUTURE MEETING AGENDA**

a. Frankie will provide legislative update at May meeting.

**12. ADJOURNMENT.** Board Member Hayden moved for adjournment and Board Member Villa provided a second. The motion was approved by unanimous vote: 7-0-1 (Absent). The Board adjourned at 1:49 p.m.

Fontes	Hayden	Jacques	Jolley	Montoya	Sandoval	Seitz	Villa	<b>Vote</b>
X	X	X	X		X	X	X	Aye
								Nay
								Recused
								Abstained
				X				Absent

Respectfully Submitted,



Terese M. Brown  
 Executive Director

Approved by the Board: May 24, 2017